

ACACIA TIMES

Monthly Newsletter of The Acacia Association

April 2020

Board Meeting Minutes of Tuesday, April 14, 2020

Next Acacia Regular Board Meeting, May 12, 2020

Acacia Association 111 Cascade Dr., Indian Head Park, IL 60525

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GENERAL ANNOUNCEMENTS

Thank you to all residents for understanding that we are operating under unusual circumstances. Please be patient with us as we all find a new way to continue to run the Association.

If you have any questions after reading the newsletter please e-mail or call the office and someone will get back to you.

Please put trash and recyclables on the driveway and not on the grass so that the crew does not have to move them while mowing the lawn.

Lawn cutting and cleanup are beginning and so the crew can get the work done:

- make sure you do not leave any toys, equipment, lawn furniture on common ground**
- pickup dog waste in the vicinity of your townhome. Failure to do so will result in a warning, and if not done, then a fine to the owner.**

When out walking or riding bikes PLEASE be careful – walk or ride on the side of the street where you are facing traffic. And PLEASE don't walk down the middle of the street.

The crew has been instructed to practice 'social distancing' while working. Do not stop them to ask if they can do extra work for you after hours. If you want to set something up call the shop and leave a message. It will be passed on the them.

Service Requests will start being accepted for grounds work April 15, 2020.

Service Requests will start being accepted for townhome repair May 11, 2020.

Next Acacia Board Meeting is Tuesday, May 12, 2020 at 7pm at the clubhouse.

**The Acacia Association Board of Directors Meeting
April 14, 2020**

The Board of Directors meeting of Tuesday, April 14, 2020 was brought to order at 7:00 p.m. by President Eckert.

Directors in attendance were: Pres. Eckert, Sec'y Brandush, Tres. Polacek, McMillin, Boyd, Kwiatek, and Voyles.

Dirs. absent were: Kalinoski

Home Owners comments/questions: No comments.

Approval of Minutes of the March 2020 Board of Directors Meeting. John, Jack. 7/0/1. Motion passed.

Treasurer's Report: John Polacek: On the Treasurer's Report Page, you can see that the Assessment Collection was \$89,298. With other sources of income, we show a total income for the month of \$91,132. Total Expenses were \$42,851 leaving a net income of \$48,281. We continue to see our fund balances building as expected into the beginning of 2020.

The accounts receivable currently stands at \$3,809.90. 18 members have Past Due Accounts. We continue to do all the law allows to collect the outstanding balances. In March, 15 members had late payment fees and/or interest applied.

Currently 233 members use the ACH, automatic bank withdrawal. ACH insures no late payment fee and no interest charge. ACH also saves the office time and money. Please consider this. 59% of Acacia Homeowners use it. Join the crowd! There really are no dangers. Acacia withdraws only the Assessment on the 20th of the month. If there are other charges, you receive a separate statement. When members do not pay on time, there is a cost of collection. Therefore, a \$25 fee is charged the first time you are late escalating to \$50 thereafter. Avoid those charges with ACH.

Overall, we are in good financial condition.

We have two funds – Reserve fund Balance and Operating Fund Balance. They now stand at:

Reserve Fund	\$168,330
Operating Fund	<u>\$823,033</u>
Total	\$991,363

The COVID-19 Pandemic will affect the activities and costs at Acacia but we do not have the details yet.

I move that we accept the Treasurer's Report as presented. John, Ben 7/0/1 Motion passed

Question: When will we have the annual audit?

Answer: In June

Clubhouse Director's Report: Peggy Rose Kwiatek: The clubhouse is closed to visitors until the pandemic is over. Gia and Kim are still working their normal hours at the clubhouse and residents can call or email with any questions or problems. Mail can still be dropped off in the drop-off slot at the clubhouse.

Recreation Facilities Director's Report: Amy Eckert: All recreation facilities are closed at this time. This includes the playground, swimming pool, tennis, pickle ball and basketball courts as well as the clubhouse. As of now we do not know when the swimming pool might open. These facilities will not open for use until the stay at home and social distancing restrictions are lifted by the state.

If any of the restrictions change before our May Board meeting, we will post the information on the web site.

Question: I noticed that we have already paid Chicagoland Pool \$4,184 for the upcoming pool season. Is that money refundable if the pool does not open this year?

Answer: If we open the pool later than Memorial Day weekend or if we don't open at all this year the contract will be adjusted to reflect the actual number of days we are open.

Grounds Maintenance Director's Report: Jack Brandush: In anticipation for a need of outside assistance for grass cutting because of COVID-19, I asked Jose to obtain quotes from outside landscaping services. The following is a summary of the bids for the period between April 1 and November 30:

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| • Beary Landscaping | Basic Mowing Only | \$72,000 (\$9,000/month) |
| • Acres Group | Basic Mowing Only | \$85,000 (\$10,625/month) |
| • Acres Group | Full Service | \$124,496 (\$15,562/month) |
| • JPG Gardens | Full Service | \$198,680 (\$24,835/month) |
| • Benitos Landscaping | Not Interested | |
| • Streamline Landscaping | Does Not Do This Work | |
| • Premier Landscape | Basic Mowing Only | \$69,680 (\$8,710/month) |
| • Premier Landscape | Spring Cleanup Only | \$5,870 (one time) |
| • Classic Landscape | Mowing w/sp cleanup | \$57,680 (\$7,210/month) |

