

THE ACACIA TIMES

A Monthly Insight into the Happenings at Acacia

May 2023

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SBC Garbage Pickup

Residential@
SBCwastesolutions.com
- or -
312-522-1115

Next Blue Bag delivery is 5/19

Want a recycling toter? Call
SBC and give them your
address – they deliver!

New Office Hours

On Board Meeting Days the
office will be open from
Noon – 5:00pm.

Acacia Association

111 Cascade Drive
Indian Head Park, IL 60525
708-246-2400

www.acacia-ihp.org

acaciaihp@gmail.com



Pool Passes

Thank you to everyone who came to our open sessions for pool pass photos. If you missed our open sessions to get your pool pass photo taken, please make an appointment with the office. Remember to bring you proof of residency with you.

The Office will send an email when pool passes are available for pick up. Any passes not picked up by opening day will be held at the pool.

-Thanks!

Opening Day is Saturday, May 27 at 11:00am!

Please continue to help beautify our subdivision by watering any grass seed that is placed around your home.

Pool Pass Renewals:

IMPORTANT! No one will be allowed to use the pool without an Acacia issued pool ID. Accounts must be up-to-date in order to issue or renew a pool pass.

Overview

Acacia is implementing a new Pool Pass system which will provide data on how our pool is used. Statistics such as member and guest check-ins, guest pass management, member and guest usage graphs, occupancy by day and time, including the number of children using the pool, will be available in real-time and will allow us to better anticipate our pool staffing requirements. With the data being captured, we can then analyze our peak usage times and profiles of who uses the pool. For example, how many households actively use the pool? Do they have children? Who is using guest passes and how often? What is the largest amount of people at the pool at any one time? The data is captured via barcode so we will be issuing new passes to residents that include the barcode label.

Process

All residents must come to the clubhouse to show proof of residency before we can issue a pool pass. *At the pool, the attendant will scan your pass in when you arrive. You will leave your pass with the attendant who will scan you out and return it to you when you leave. This scan in/out process will give us the data we need to run the pool efficiently.*

Renewing residents: We would like all family members to come in for new photos. If this is not possible AND you are renewing, please bring last year's passes with you for any family member that will not be present. **Proof of residency** for current pool ID holders **must** be Illinois Drivers License or State ID with Acacia address for adults, and proof of school enrollment for children (ID card, report card or class schedule.)

New Residents or those getting pool ID for first time: all family members will need to come in and have pictures taken for pool ID. **Proof of residency** for new pool ID holders **must** be Illinois Drivers License and either Closing papers, a property tax bill, or utility bill with name and address.

Renter Requirements: you will need to have on file in the Acacia Office a copy of your current signed lease that shows dates and signatures as well as a signed copy of the Rules for Renters. These documents require signatures of both the owner and renter and can be found on our website at www.acacia-ihp.org/forms. Please call the office to make sure we have your documents on file.

If you have any questions about the above or if you feel you have special circumstances please contact the Acacia Office and your message will be given to the Recreation Committee. We will work with you to resolve any issues.

Dates for Pool Passes

Please call the office to make an appointment.

How Do I Get My Pass?

We will send an email when passes are available for pickup in the Office. Any passes not picked up by the start of the season will be held at the pool.

Swimming Pool Rules:

In conjunction with Illinois Public Health Rules the Acacia Association has implemented the following rules.

If you are exhibiting any signs of illness, including those of the corona virus DO NOT come to the pool.

Note change to Pool Hours:

Monday through Thursday – 12:00 pm to 7:00 pm

Friday - 12:00 pm to 8:00 pm

Saturday, Sunday and Holidays – 11:00 am to 8:00 pm

Hours will be shortened when guards return to school in August

- **EVERYONE** entering the pool area **MUST** present his or her Pool ID at check-in desk.
- When bringing a guest, guests must sign in, wear a wrist band at all times and you must remain at the pool with them.
- **NO** more than 5 guests will be allowed per household before 4 p.m. If you are planning to bring 10 or more guests after 4:00 pm any day you must contact Recreation Committee so that an additional guard can be on duty – you will be responsible for the cost of the additional guard.
- Guards will take “sanitizing breaks” throughout the day. **NO ONE** is allowed to be in the pool during these times.
- Shoes worn to the pool must be removed at the entrance to the pool and can be placed on the shelves in the shoe corral. Pool shoes may be brought in and put on.
- Designated eating/snacking areas are the tables in the patio area outside pool area. There is no eating allowed on the deck and no eating or drinking allowed in the swimming pool.
- **No glass is permitted anywhere in the fenced pool/patio areas. Coolers/bags may be checked when you check in.**
- A member of the family, or that family’s representative, at least age 14 or older, must accompany all children under the age of 12.
- Only children **4 years and younger** are allowed in the baby pool. Children must have a responsible adult present in this area at all times.
- Any child that wears diapers **MUST** wear rubber or plastic pants when using the main pool. Swim diapers may be worn in the baby pool only.
- No diaper changing on the pool deck. There are changing areas in locker rooms.
- Residents must not interfere with the lifeguards. Their job is to insure the safety of patrons and that our pool is properly supervised at all times.
- No pool users are allowed to sit/climb on guard chairs or check in desk.

Swimming Pool Rules:

- At the discretion of the lifeguard/pool manager on duty, a swim break may be called. No one is allowed to sit on stairs or ladders during swim breaks.
- Floatation devices/pool toys, which obstruct the view of the lifeguards, are not permitted. The lifeguard/Pool Manager on duty will determine this restriction. River rafts are not permitted at any time.
- The pool is closed when the outside temperature is 68 degrees or below.
- Swimmers can swim while it is raining. However, in the event of thunder or lightning you will be asked to leave the pool immediately. The pool will remain closed for 30 minutes after the last thunder and 1 hour from last lightning occurrence.
- Smoking is only permitted at the table in the grassy area outside the pool.
- No pets are allowed in the pool or pool patio area.
- Bathing attire is required when swimming – no street clothes may be worn in the swimming pool.

QUESTIONS REGARDING THE INTERPRETATION OF POOL RULES SHOULD BE DIRECTED TO THE BOARD RECREATION COMMITTEE OR POOL MANAGER.

Upcoming Events:

Acacia- Wide Garage Sale!



Friday, June 16 – 9:00am – 3:00pm
Saturday, June 17 – 9:00am - 3:00pm

Acacia is once again hosting our community-wide garage sale!

Clean out your closets and invite your friends – it's a great opportunity to clear out and clean up!

MAPS OF ALL HOMES PARTICIPATING WILL BE AVAILABLE AT EACH HOME

If you want to participate, please call the office at 708-246-2400 so your address can be added to the map.



The Grounds Crew has been working hard on our Spring cleanup replenishing the soil and filling the bare spots on our grounds. So far, we have:

- Distributed 65 cubic yards of biosoil
- Planted 250 pounds of grass seed
- Planted 24 new trees.

We ask that if your home has had grass seed planted, if you could please water it to help it have the best chance of surviving. Every little bit helps to keep Acacia looking beautiful. – Thanks!

Coyote Alert!

Please be aware that we have had coyote sightings at Acacia so stay safe and keep your pets close.

From our Residents

Acacia residents Tom McKirchy and Dawn Mol are passionate about wildlife and have devoted their time researching and rescuing wildlife in the area. With Spring in bloom, and the birds and wildlife coming to life again, they asked that we publish these guidelines so that Acacia residents are informed.

Wildlife is protected by law. These laws are designed to not only protect the wellbeing of animals residing in the state, but to safeguard the public as well. All native birds are protected by the 1918 Migratory Bird Treaty Act. Mammals are protected under the Illinois Conservation Law.

These laws state that:

- It is illegal to harm or kill a protected species.
- It is illegal to keep protected wild animals even for a short period of time. Wild animals, particularly babies, have specialized nutritional, housing and handling needs that most people are unable to provide. Well-meaning but inexperienced individuals who attempt to raise them inevitably produce an unhealthy, tame animal that cannot survive in its natural habitat and can become a dangerous nuisance to humans. To find a local rehabilitator, contact the state's Department of Natural Resources or the National Association of Wildlife Rehabilitators.
- It is illegal for any person to trap and/or relocate from their property a protected species without the proper permits from the state's Department of Natural Resources.
- It is illegal to disturb or remove an active bird nest of a protected species. If an egg or eggs are in the nest, by law, the nest cannot be disturbed or removed.
- It is illegal for any person to possess nesting material, egg(s), feathers and bones of a bird, dead or alive, without the proper permits from the U.S. Fish & Wildlife Service and the local state.
- It is unlawful for any person to bring into the State of Illinois for the purpose of holding, releasing, propagating or selling any living wild animal without first obtaining a permit from the state's Department of Natural Resources

Contact information:

Illinois Department of Natural Resources Regional Office:
(847) 608-3100 or dr.illinois.gov

U.S. Fish & Wildlife Service Regional Office:
(312) 485-9337 or fws.gov

National Association of Wildlife Rehabilitators:
(320) 230-9920 or nrawildlife.org

Willowbrook Wildlife Center:
(630)-942-6200 or dupageforest.org

From Tom and Dawn

The Acacia Association Board of Directors Meeting May 9, 2023

The Board of Directors Meeting of May 9, 2023 was brought to order at 7:00 p.m. by President Joe Consolo

Directors in attendance were President Joe Consolo, Vice President Jen Cione, Treas. Wayne Dubin, Secretary Melissa Allison, Directors Tom Herley, Ben Boyd, Amy Eckert, and Bill King. Absent: Peggy Rose Kwiatek

The Pledge of Allegiance was recited.

Motion to approve the minutes of April 11, 2023 Board of Directors Meeting.
Moved by Wayne Dubin, Bill King 8/0/1

Homeowners Forum

Question: Anita Holub – Would like to request more benches be added to the tennis courts.

Answer: There is room for one bench. Board will discuss budget and next steps.

Question: Betty Sloan – I sincerely hope the board is looking closely at the invisible fence issue. I am convinced it will be a nightmare for residents who walk our dogs nearby the boundaries of the fence.

Answer: This topic is on the agenda.

Question: Linda Tyrell – I have asked a number of times for the lawn maintenance crew to stop when cutting the lawn blowing it into my freshly mulched evergreen bed.

Answer: Bill is looking into mulching mower which will eliminate blowing grass.

Question: Jessie Cavanero: When is the Acacia-wide Garage sale?

Answer: Friday June 16 and Friday June 17. If any resident would like to participate, please call or email the Acacia office.

Question: Anne Bermier - In the future may I request that my home not be power-washed? Last summer it was and a few of my screens were damaged. Over the years, many painters have said that power washing is not good - it damages the wood and stucco.

Answer: Powerwashing is the easiest way to remove dirt and grime, There is an inspection after power washing where cracks and rotted wood are addressed.

Question: Livia Calugari - Is it possible for the playground to be covered with rubber to cover roots, plants and dirt?

Answer: Yes, the board will look into next steps..

Homeowners Forum

Questions:

Diane – Briarwood Ln.

- 1) When do we expect the mulch project to start? Answer: May 12th
- 2) When is the Clubhouse remodel happening? Answer: Bids are being collected.
- 3) ALCC sweep of grounds for violations. Answer: ALCC committee will discuss.

Barbara – Deercrest Ln.

Could we paint the entrance signs to make it more appealing?

Answer: The Board will look into some options.

Edwin - Cascade Dr.

Ground behind property, when there is heavy rain, will flood the deck, fill the window wells. Ground is pitched toward house. Basin needs to be fixed and regraded. Need to pitch toward basin and regrade.

Answer: Jim –Level of dirt is 8” below what it should be, One club car worth of dirt was already dumped. Will back fill with more dirt.

Patrick - Elmwood Ct.

Happy with the progress that the new board is making. His 12-year-old driveway needs to be replaced due to neglect.

Answer: Thank you and please submit a service request.

Ward – Westwood Dr.

Next door neighbor’s house has been vacant for a long time. Vacant homes bring bugs, infestation, water.

Answer: Joe – Will look into contacting resident.

Treasurer's Report – Wayne Dubin

Income	\$101,918.00	Assessments, late fees. closing fees, etc.
Expenses	\$55,298.00	
Capital Expense	0.00	None this month
Transfer to Capital	\$6,000.00	
NET INCOME	<u>\$40,620.00</u>	

As of April 30, 2023

Operating Accounts	\$576,951.00
Capital Reserves	<u>\$295,030.00</u>
Total Reserves	\$871,981.00

At the close of April there are 23 accounts past due for a total of \$13,102.00 due to missed assessment payments. late fees, and fines. Two of these accounts are in attorney's hands as they are in foreclosure and comprise roughly half of the due monies..

The Financial Committee is "on hold".

Motion to approve the Treasurer's report as prepared by staff: Wayne Dubin, Ben Boyd 8/0/1

Clubhouse Director's Report – Peggy Rose Kwiatek

There was 1 clubhouse rental in the month of April.

Acacia held a food drive for the "Share Food, Share Love" pantry on April 20th - It was a huge success! Thank you to all Acacia residents who donated food.

The last official Bunco night of the season was held on May 2nd at 6:30 pm in the clubhouse. Thank you to our hostesses Cindy and Edita for supplying the delicious food for the evening. A good time was had by all. Bunco nights will take a break until next Fall.

We are planning our annual Acacia Garage Sale for Friday, June 16th and Saturday, June 17th from 9 am to 3 pm on both days. All Acacia townhomes are invited to participate in the garage sale. There is no cost to be included. If you would like to participate, please give your name and address to the Acacia office, and your address will be included on the garage sale map.

Recreation Director's Reports – Melissa Allison

The new Pool Pass hardware and software has been purchased and we are currently using it as part of our renewal process. We have held three renewal sessions with two more scheduled. We will send an email when the new passes are ready for pickup in the office. Passes that are not picked up by the start of the season will be held at the pool.

If you missed one of our open sessions, please call the office to schedule time to come in for your photo – remember to bring your proof of residency!

New Check-In process – please present your pass to the lifeguard to be scanned in. The lifeguard will keep your pass while you're at the pool, scan you out when you leave, and return your pass to you. No digging through beach bags to find your pass when you leave! Knowing entry and exit times will provide us with important metrics that we can use to manage the pool.

The pool opens Saturday, May 27 at 11:00 am.

Jim Truax has completed the course work for Certified Pool Operator and is taking the certification exam on May 12th.

The AED purchase discussed last month has been postponed.

The pool phone has been connected and is operational.

Currently reviewing contract with Chicagoland Pool.

Last month we had a request for additional benches on the tennis courts. We obtained three bids for benches of various styles and sizes ranging from \$269.00 to \$391.00

Grounds Director's Reports – Bill King

- Entrance signs have been power-washed
- Trimmed pine trees that overhang the signs and redirected the lights toward the sign
- Grass mowed 3 times this month
- Discovered wires under a safety cone next where a light post had been
- Grass seeding – 60 yards of biosoil and 300 pounds of grass seed in-house
- Weather determines when Spring seeding stops
- Mulching of trees begins on Friday May 12 and Saturday May 13. It will continue on May 19/20 and May 26/27.

Grounds Priorities:

We are continuing to encourage volunteers for a Grounds Committee to solicit ideas for plantings. The two areas we would like to start with are the three entrance signs and the area along Acacia drive. Please contact Bill King if you're interested in joining the committee.

Motion to spend NTE \$1,500 for the Frank O'Connor garden Bill King / Melissa Allison 8/0/1

Townhome Maintenance Director's Reports – Ben Boyd

John Rizdy has accepted the position of Acacia Townhome Maintenance Supervisor. John brings a wealth of knowledge to Acacia, having worked at Acacia for over 20 years. John has agreed to come out of retirement to smooth the transition happening at Acacia.

We will have 26 driveways replaced this year by a new contractor - ROY'S Paving and Sealcoating. Roy's quote was \$46,887 vs Silhouette \$49,948 and Done-Rite for \$77,990.

Drives to be replaced this year are as follow

Cascade – 163, 183/185, 187/189, 178/180, 166/168, 136

Briarwood – 9, 11, 27, 37

Deercrest – 5, 21, 23/25

Stonehearth – 1

Elmwood – 41/43, 26/28, 48

Tanglewood- 18, 12

Residents listed above must provide plat of survey for Village of Indian Parks permitting process – Make copy of plat and deliver to Acacia office.

I move to have Acacia BOD vote to approve contracting with ROY'S Paving and Sealcoating to replace 26 drives for \$ 46,887. Budgeted \$60,000 for 2023. Motion to approve: Ben, Bill 8/0/1

Acacia will sealcoat 192 resident drives and our club house parking lot in 2023. The following residents living on listed streets will have driveways resealed in 2023. Total of 192 drives plus Club House parking lot.

Cherrywood

Elmwood Dr, SQ, Court

Nacona

Cascade

Stratford

Westwood Dr, Sq, Court

Hawthorne

Heatherwood

Clubhouse Parking Lot

ROY'S quote for resealing was \$21,735 – The competitive bids were Done-Rite for \$24,320 and A&M for \$30,800.

I move that the Acacia BOD vote to approve contracting with ROY'S Paving and Sealcoating to reseal 192 resident drives and Club House parking lot for \$ 21,735. Budgeted \$ 27,000 for 2023. Motion to approve: Ben Boyd, Bill King 8/0/1

Contract with Inside Out to cope 55 Townhomes in Phase III for \$77,650 – This will be paid in Feb 2024.

I move to have Acacia BOD approve contracting with Inside Out for the coping of necessary units in phase III for NTE \$77,650 – This is a non-Budgeted item to be paid out of operating resources. Motion to approve: Ben Boyd, Bill King 8/0/1

I move that the Acacia BOD vote to approve contracting with Inside Out to paint the 55 units in phase III of Acacia paint cycle for \$69,575. Budgeted in 2023 for \$72,000. . Motion to approve: Ben Boyd, Amy Eckert 8/0/1

Our first paint order has been placed with J.C, Licht. Our first order for lumber has been placed with Hillside Lumber. Power washing for THM phase III was started on May 4th.

Village Relations Director's Report – Amy Eckert

Notes from the April 13, 2023 Village Board Meeting:

Mayors Report:

Congratulations: To Amy Wittenberg - new village president, Cristina Saldana, Danielle Svestka, and James Gazis - our new village trustees. They will be sworn in at the May 11 village board meeting.

Wolf Road Update: After the County hopefully approves the amendment to the Intergovernmental Agreement on Thursday, April 27, the next step would be for the Village Board to approve the new Strand task order for the work on the Public Involvement Plan (PIP). After IDOT approves the PIP, the Corridor Advisory Committee (CAC) can begin getting more community input.

Pedestrian Access Master Plan:

- Plainfield Road and Wolf Road: Both are County roads, and both are in a Phase 1 Study.
- Joliet Road: Is a state road and continue to wait for approval to begin Phase I of a sidewalk along Joliet Road. The state budget has over \$4,300,000 allocated to this project in Indian Head Park.

294 Tollway: There are 4 separate Tollway projects in Indian Head Park and work continues on all 4 projects. The approximate 180-foot gap in the noise abatement wall just south of Plainfield is needed for construction access and will be replaced in the fall of 2023.

Acacia Drive: The work on the landscaping at the entrance islands and other remaining items will be started soon in order to complete that project.

Thank You: A big thank you to the outgoing volunteer Trustees—Rita Farrell-Mayer, Chris Metz, and Shawn Kennedy; Village Clerk—Sharon Allison; and Village Treasurer—Maureen Garcia for all their efforts. Lastly, a huge thank you to Village Administrator, John DuRocher, who submitted his resignation effective June 23rd.

Action taken and Motions passed:

Approval of a motion to grant Foxpoint Interactive, a boutique billboard company, a variance to place a billboard on I294 at 7045 Joliet Road. Among the descriptions of the proposed billboard are a 60 foot by 20 foot LED electronic sign that would be seen from both directions on the tollway. The ads include 16 ads that change every 8 seconds. Forty hours a month are reserved for IHP use. The upfront fee from Foxpoint to IHP will be \$30,000 with \$10,000 yearly thereafter.

LPR CAMERA PURCHASE

A motion (approved) to purchase 5 License Plate Reading cameras plus two intersection cameras for a first-year cost of \$24,800. 5 license plate reading cameras and 2 intersection cameras. The intersection cameras will be placed at the busiest entrance roads into the village—at Joliet and Wolf Roads and at Joliet and Willow Springs Roads. Additional cameras will be added with the anticipation of grants in the near future.

Village Relations Director's Report – Amy Eckert

Village Relations Report:

Approved the proposed new Fee Schedule for the village – removed many redundant fees and reduced others.

Water Rate increase of 4.5% effective May 1, 2023. Increase on all areas of water bill not just water used.

Village Goals:

Discussion among trustees as to whether current trustees or the incoming trustees should vote on the goals – it was decided that the current trustees should determine the goals.

The final decision was to keep \$300,000 for Wolf Road landscaping in the Budget; remove the \$45,000 for the establishment of a special financing district for the Triangle and \$20,000 for Sacajawea Park landscaping out of the Budget. Thus, money for certain goals will be movable. Village of IHP Budget and Capital Goals:

Motion was made to approve the budget and capital plan for the 2023-2024 year, beginning May 1, 2023. It is a balanced budget.

Next Village Board meeting is Thursday, May 11th -7:00 pm at Village Hall.

Architecture & Landscape Committee – Jen Cione

Projects approved to start = 6

Projects completed and inspected = 2

Jim Truax suggested we host a party for the crew and their families this summer.

Motion to prohibit invisible fences at Acacia. Ben Boyd / Bill King 8/0/1

Welcome Baskets Report – Peggy Rose Kwiatek

No welcome baskets were delivered this month. Remember, if you have recently moved to Acacia and would like a welcome basket visit, please call the office.

Office Director's Report – Joe Consolo

I previously reported that on March 22, 2023, we were informed that our desk top version of Quickbooks was being phased out as of May 31, 2023. Quickbooks is only going to be made available as an online version based on a monthly subscription. Judy Strawn, our bookkeeper, did a review of the three levels of service for Quickbooks online. The basic service would not be suitable for us. The mid-level service plan would be good for us in the future. However, right now, in order to transfer data from the desk top version to the online version, is going to require the level of support that the upper service plan provides. That plan costs \$1,200 a year (\$100 per month) at a 50% discount for the first year. The plan goes up to \$2,400 a year after the first year. Judy further discovered that the new Quickbooks online system would no longer allow us to do our own payroll. We would have to now use a payroll service, which was not something we planned at this time. Quickbooks offers Quickbooks Payroll Core for \$3,646 for the first year, which would work best for the first year while we undergo the new Quickbooks online system. The Quickbooks Payroll Core was the least expensive of the four quotes we got for outsourcing payroll. We conducted an email vote of the Board due to time constraints with the May 31, 2023, date fast approaching. The Board unanimously approved purchasing the Level Three Quickbooks service plan at the cost of \$1,200 for the first year and the Quickbooks Core Payroll service for \$3,646 for the first year. We plan on going down to the Level Two Quickbooks online service plan after the first year. Please note that we currently spend \$815 a year to pay for updated tax tables and for printing W2's. We will no longer be paying the \$815 by outsourcing payroll. We will also save some labor expenses as well. We will not know the exact labor savings for a while. We will also no longer be liable for any mistakes made in configuring taxes and other possible penalties if a mistake is made.

I reported last month that we were working on the camera system and seeing about having cameras in the garages. We received a quote from our Security System, which is Skynet Security Systems, for a quote of \$2,300 to install and furnish three cameras for the three garage areas.

Our Grounds crew has come back. They are currently working very hard. A number of residents have made positive comments. Jim Truax is out there on a cart working with them. Jim even ran out this past Saturday and picked up a garbage bag from a residence that had not been picked up on Friday. Jim has been a very good addition.

On May 5, 2023, we treated the crew to tacos, water, and Mexican soda in honor of Cinco De Mayo.

Our Townhome Maintenance crew returned on May 8. They are already starting to work. On May 8, John Rizdy who retired eight years ago, came back to help us get through this season by supervising Townhome Maintenance. We hired John by email vote, since we needed to have somebody in place by May 8. John will be working three days a week. He will have assignments for the crew to complete when he is not working here. Ben will be working with him and monitor the situation. John started here as a carpenter and ended up being an assistant to Jose for several years. He brings a great deal of knowledge and experience. He has worked with a number of our current crew members in the past. We are lucky that he agreed to come back to help us. This gives us time to search for a long-term replacement to supervise Townhome Maintenance. On May 12, our crew members will be receiving updated OSHA training. We are working on scheduling John, Jim and Ben for training as well.

Office Director's Report – Joe Consolo

Liz sent me a memo explaining that sending an email blast to our 387 residents requires her to compose and send the same message nine times to nine different groups of recipients in order to circumvent Gmail's spam filters. The process is time consuming and can be error prone. Liz looked into Email systems and is recommending that we move to Mailchimp, a bulk email marketing platform that will allow us to send emails to all our residents in one task and it allows us to segment our audience for tailored messages. It gives statistics as to how many people opened our emails and other information. Their lowest level of service is \$13 a month for a total cost of \$156 per year, which is more than sufficient for our needs.

Motion to purchase Mailchimp subscription: Joe Consolo / Ben Boyd 8/0/1

New/Ongoing Business

No new business.

Homeowners Forum

Patrick, Elmwood Ct. – Appreciates the garbage and recycle totes. Makes life easier. Thanks to the board for offering this.

Who pays the fees for the driveway permits? Answer: The sealcoating company.

Tom, Heatherwood Ct. - He was contacted by the board about a bird's nest in someone's unit. If you have a bird nest, please call the office and they will get a hold of Tom to take a look. There are certain laws about removing nests.

Jack, Deercreech Ln. – Last year the board was considering replacing the inside (tile/concrete) of the swimming pool.

Answer: Board has put this on hold until next spring.

Gus, Westwood Sq: Painting was not finished on his house. Who pays for cutting of curbs.

Answer: Will begin painting the 19 townhomes that were not able to be completed last year. Residence is responsible for paying for the cutting of their curb.

Motion to close Open Session and go to Executive Session – Joe Consolo / Ben Boyd 8/0/1

Motion to close Executive Session and return to Open Session– Ben Boyd / Jennifer Cione 8/0/1

Discussed and approved job description for a full-time employee and approved a pay increase for said employee.

Motion to close Open Session – Joe Consolo / Ben Boyd 8/0/1



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